



The Queen's Royal Surrey Regiment Combined Charities Request Form ANNEX A

(Registered Charity No. 249538)

Benevolence - This form should not be used for applications for individual benevolence. Please contact RHQ PWRR (Area HQ) Leros Barracks, Sturry Road Canterbury, KENT CT1 1HR Tel: 01227 817970 INFHQ-QUEENS-PWRR-ResourceMgt@mod.uk for Benevolence related information.

Grant Requests should be signed – off by a person with appropriate authority (CO/OC) and submitted to Captain (Retd) G. Bigwood by post (see end of Form) or email:

grahambigwood@yahoo.co.uk

Deadline for Submissions 1st September or 1st March

Beneficiary Name

Click here to enter text.

Contact Details

Name	Click here to enter text.
Phone Number	Click here to enter text.
e-mail	Click here to enter text.

Requestor Details /Address

Click here to enter text.

State your affiliation with The Queen's Royal Surreys

*The Regiment means The Princess of Wales's Royal Regiment.

** Former Regiments means: The Queen's Regiment, The Queen's Royal Regiment, The East Surrey Regiment and successor units

Click here to enter text.

Purpose (Please delete which does not apply)

Yes/ No	Relief of Hardship
Yes/ No	Gaining Employment
Yes/ No	Grant to other relevant Charities
Yes/ No	Holiday/traditions and esprit de Corps
Yes/ No	Recreational facilities and Equipment
Yes/ No	Other

Full Description (Attach estimates/Quotations for bids in excess of £1,000)

Click here to enter text.

Costs

Amount Requested	Click here to enter text.
Estimated Total Cost of Activity	Click here to enter text.

Participant Details

Estimated Number of participants	Click here to enter text.	Amount per participant (Amount/Participants) Click here to enter text.
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Recreational Facilities or Equipment Details If activity is "Equipment" category, please provide further details:

Equipment Description	Click here to enter text.
Purchase or Hire	Click here to enter text.
For purchase, how will you maintain/repair and store item(s)?	Click here to enter text.
Cost per item	Click here to enter text.
Quantity requested	Click here to enter text.
Total	Click here to enter text.

Submitters Details

Please provide Grant Total and Submitters Details and sign and date form

Grant Total Requested	Click here to enter text.
Authorising Officer (Name/Rank etc)	Click here to enter text.
Signature	
Date	Click here to enter text.
To whom should cheque be made to?	Click here to enter text.

All bids will be considered by the Trustees and you will be notified in due course.

The Trustees would be pleased to receive from OCs /Subunit commanders a **Post** activity /event report on how the financial support has assisted and benefited their unit.

Please email to grahambigwood@yahoo.co.uk

Or post to

27, Brookfield Road, Aldershot Hants GU124UP

Trustees Use Only

	Amount /Action	Date
Total Requested Grant		
Grant Sub- Committee Action		
<i>Recommended</i>		
<i>Not eligible/Not Recommended</i>		
<i>Referred back for further details.</i>		
Board Decision		
Amount Granted		
Comments		
Applicant Informed of Outcome		